Scuola di
Management ed Economia

UNIVERSITÀ
DI TORINO

Erasmus+

CALL FOR STUDENT MOBILITY
ERASMUS+ TRAINEESHIP – CALL 2026
School of Management and Economics

SUMMARY

ART. 1 – GENERAL INFORMATION 2

ART. 1.1 – SCOPE 2

ART. 1.2 – EU ERASMUS+ TRAINEESHIP PROGRAMME PARTICIPATION CRITERIA 3

ART. 1.3 – UNIVERSITY OF TORINO ERASMUS+ TRAINEESHIP PROGRAMME PARTICIPATION CRITERIA 4

ART 1.4 – ORGANISATIONS HOSTING INTERNS 6

ART. 1.5 – DURATION OF INTERNSHIPS AND POSSIBLE EXTENSIONS – BLENDED MOBILITY 7

blended mobility 7

ART. 1.6 – TYPES OF INTERNSHIPS 8

ART. 1.7 – RECOGNISING THE EXPERIENCE 8

ART. 2 – FUNDING 9

ART. 3 - PAYMENT METHODS AND TIMING 13

ART. 4 - APPLICATIONS AND SELECTION PROCESS 14

ART. 5 – SELECTION RESULTS 18

ART. 5.1 – ACCEPTANCE, REFUSAL AND CLEARANCE 18

ART. 6 - INSURANCE 19

ART. 7 – COMMUNICATION, CONTACTS AND CALENDAR 20

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UNIVERSITÀ DI TORINO

ART. 1 – GENERAL INFORMATION

ART. 1.1 – SCOPE

As part of the Erasmus+ Mobility programme, the Traineeship project enables university students to have a traineeship abroad in companies, training centres, research centres or other organisations based in one of the following country groups:

- ***The so-called Programme Countries group***: EU Member States, European Economic Area countries (Iceland, Liechtenstein, Norway), EU candidate countries (Turkey, Serbia and the Republic of North Macedonia);
- ***The so-called Partner Countries group***: all countries that do not belong to the *Programme Countries*, except for the following Countries of Region 13: Republic of San Marino, Vatican City.
  NB United Kingdom, Switzerland and Faroe Islands are in this group.

Students enrolled at UniTo, but not resident in Italy, cannot do their Mobility in an institution/university in their own country of residence. Students are responsible for checking the University has the correct residence data.

IMPORTANT!
It should be noted that Mobility might be suspended, changed, interrupted or cancelled for safety reasons should the Ministry of Foreign Affairs and International Cooperation advise against travel to the student's chosen destination. This also includes consulting University of Turin parties.

Mobility is only available for students interested in doing a traineeship that is consistent with their course programme.

This programme provides students with funding to cover some of their costs during their traineeship abroad. The number of monthly grants allocated to the School of Management and Economics, funded by the Erasmus+ National Agency INDIRE, MUR (Ministry of University and Research) and the University of Turin (now referred to as UniTo) is detailed in the table below. The 2026 Call provides for the allocation of 43 monthly grants of 2 or 3 months each, including up to 8 Mobility grants to Partner Countries.

Please note this Call considers **United Kingdom, Switzerland and Faroe Islands** mobility as *Programme Countries* scholarships (see table below). The monthly scholarship amount for all three aforementioned countries is equivalent to that of *Programme Countries* - Group 1 (see art. 2).

Scholarships in numbers:

UNIVERSITÀ DI TORINO

CAMPUS SME

Department	Programme Country grants (+ UK and Switzerland)	Partner Country grants	Total grants/monthly payments
Management (Campus SME)	16 x 2 months	4 x 2 months	**20**
ESOMAS	5 x 2 months	1 x 2 months	**6**

Scholarships allocated to the SAA School of Management (MICA, B&M, BA) are as follows:

Degree programme	Programme Country grants (+ UK and Switzerland)	Partner Country grants	Total grants
BA	4 x 3 months	1 x 3 months	**5**
B&M	5 x 3 months	1 x 3 months	**6**
MICA	5 x 3 months	1 x 3 months	**6**

Once the eligible candidate lists have been published, any unused grants can be distributed within the Departments.

ART. 1.2 – EU ERASMUS+ TRAINEESHIP PROGRAMME PARTICIPATION CRITERIA

The Erasmus+ Programme allows students more than one Mobility study and traineeship experience in the same or different years. However, there is a **maximum number of monthly payments** allowed per study level, as follows:

- ✓ 1st level (bachelor degree): max 12 months (360 days)
- ✓ 2nd level (master degree): max 12 months (360 days)
- ✓ Single level degree: max 24 months (720 days)

UNIVERSITÀ DI TORINO

- ✓ 3rd level (PhD): max 12 months (360 days)

Virtual Mobility, including virtual components of blended Mobility, **is not included** when calculating the number of maximum monthly payments for each study level.

Candidates must check the number of Erasmus+ monthly payments available for their study level before applying to the Call. **By applying to the Erasmus+ CALL 2026, candidates confirm they are eligible for monthly payments when their desired Mobility starts.** Should a candidate make a false declaration, their Mobility will be cancelled and they will be obliged to repay any funds received.
Candidates should be aware of legal consequences regarding making false claims (see penal code and relevant laws, Art. 76 D.P.R. n. 445/2000)

Students meeting the following criteria can apply for Erasmus+ Traineeship:

- First, second and third level students who have previously received an Erasmus+ grant, but still have two months (60 days) available for Erasmus+ Traineeship. SAA students however will need three months (90 days).
- First and second cycle students who have received or will receive an Erasmus+ per Studies grant in the same academic year, provided there is no – not even partial - overlapping and that the total period does not exceed 12 months per study cycle.
- Undergraduate students who intend doing their traineeship after graduating, provided they apply before their university programme finishes. Mobility can only begin once they have graduated and must finish within 12 months after graduating or **no later than 31 July 2028**. Months completed after graduating will count towards the number of months available for the study cycle during which the application was made.

ART. 1.3 – UNIVERSITY OF TORINO ERASMUS+ TRAINEESHIP PROGRAMME PARTICIPATION CRITERIA

Candidates applying to Bando Erasmus+ Traineeship must be:

- regularly enrolled (including part-time) in a bachelor or master course at the School of Management and Economics, Department of Management "Valter Cantino", Campus SAA courses **MICA, B&M, BA** or the Department of Economic-Social and Mathematic-Statistical Sciences (ESOMAS);

- UniTo PhD students regularly enrolled in a PhD course and whose supervisor is from one of the School of Management and Economics departments;

- **graduating** students, and/or students about to obtain their doctoral degree (PhD), belonging to the Departments of the School of Management and Economics who intend to undertake the traineeship **after graduation/after obtaining their PhD**, provided that they submit their application **before completing their university career.** The mobility period must start after graduation/obtaining the degree, conclude within 12 months thereof, and in any case no later than 31 July 2028. Months of mobility completed after graduation will count towards the total months available for the study cycle during which the application was submitted.

  Please note that, for the application to be eligible, enrolment in the Master's Degree (LM)/PhD programme must be finalised by **6 November 2026**.

  N.B.: PhD students and recent PhD graduates with more than one supervisor, as well as students concurrently enrolled in two university courses, may apply to only one of the University's Erasmus+ Traineeship calls for the **2026 Call**.

Campus SAA: MICA, B&M and BA degree course students can apply if enrolled in:
- Bachelor's Degree in Management in Corporate Communication and Information (MICA) only enrolled in the third year;
- Bachelor's Degree in Business and Management (B&M) only enrolled in the third year;
- Master's Degree in Business Administration (BA) enrolled in first and second year.
Applications from students in other years will not be considered.

Applications are based on the student's university record up until **06/11/2026** and must satisfy the following criteria to be admissible:

- To be on track with their studies; students whose enrolment for the 2026/2027 academic year is registered as 'fuori corso' or repeating as of 6 November 2026 will be automatically excluded from the ranking list;

- An adequate number of credits from course programme:

	Campus SME	**Campus SAA**
1 year UG	No minimum	Application not accepted
2 year UG	Minimum 50 CFU	Application not accepted
3 year UG	Minimum 100 CFU	Minimum 100 CFU
1 year PG	No minimum	No minimum

2 year PG	Minimum 50 CFU	Minimum 58 CFU
PhD	No minimum	---

Candidates must ensure that they possess an adequate knowledge of the language of the host country or the vehicular language (working language) for the traineeship (see Art. 4).

ART 1.4 – ORGANISATIONS HOSTING INTERNS

The hosting organisation could be an Erasmus Charter Institution for Higher Education (ECHE) or any public or private organisation active in the labour market or in areas such as education, training or youth.

For example, the organisation could be:

- a small, medium or large public or private enterprise (including charities);
- a local, regional or national public body;
- a professional or work representative, including Chambers of Commerce, craftspeople or professional associations and trade unions;
- a research institute;
- a foundation;
- a school/institute/college (any level from pre-school to secondary education, including vocational and adult education);
- a non-profit organisation, association or NGO;
- a body for vocational guidance, career counselling and information services.

The traineeship must take place in one of the countries eligible for this Call.

The following **are not eligible** as Erasmus+ for Traineeship host locations:

- EU institutions and other EU bodies including specialised agencies. See full list here: http://europa.eu/european-union/contact/institutions-bodies_en);
- organisations managing EU programmes, such as National Agencies (so as to avoid any conflicts of interest and/or double funding).

The hosting organisation must provide a letter of intent demonstrating its commitment to host a student in the Erasmus+ Traineeship programme and outlining agreed internship dates.
LA template is available at the School's Erasmus Traineeship Call webpage, section "DOCUMENTI", file "Allegato 1-Lettera di intenti").

A list of websites useful for finding internships as well as job vacancies which the International Office has received are available on the School's Erasmus Traineeship Call webpage, section "DOCUMENTI" ("Siti web utili per la ricerca del tirocinio") and section "VEDI ANCHE" ("Offerte di tirocinio").

UNIVERSITÀ DI TORINO

ART. 1.5 – DURATION OF INTERNSHIPS AND POSSIBLE EXTENSIONS – BLENDED MOBILITY

Internships covered in this Call last two months for Campus SME students and three months for Campus SAA students. This can be extended should a request be made, although there is no guarantee of funding.

The Erasmus+ programme states that in-person Mobility of less than **2 months** (**60 days**) is not valid unless the Erasmus+ National Agency INDIRE applies the *force majeure* clause. This is based on the programme's counting methods: See National Agency Erasmus+ calculator Calcolatore Agenzia Nazionale Erasmus+ available on the Erasmus Traineeship page - Documents.

Should students study online in their host country, the EU and National Agency Erasmus+ INDIRE will consider it as Mobility abroad and the student will be eligible for funding.

The hosting institution will indicate the internship period and date according to its needs, provided the minimum of 60 days is respected.

Should the internship last longer than scheduled and so not covered by the Traineeship Mobility grant in this Call, the student can ask for an extension, but **only if they have already started their internship**. This is so the Erasmus Traineeship status and insurance cover is maintained. If budget permits, a maximum of three monthly payments could be available for an extended period.

Traineeship Mobility including any possible extension cannot last longer than **12 months** (see art.1.2)

Scholarship winners cannot start their Mobility before the eligible candidate list has been published and they have accepted the grant.

Mobility can start from **1st January 2027** and must be completed **no later than 31 July 2028**.

NB: students cannot sit exams or graduate from the University of Turin during Mobility Erasmus+ for Traineeship.

BLENDED MOBILITY

Students can do blended Mobility by combining their in-person Mobility abroad with virtual Mobility, provided they respect the Learning Agreement for Traineeships and in-person Mobility abroad lasts a minimum of **60 days**. In this case, funding is only paid for Mobility period spent abroad.

Should an emergency prevent the participant from doing their Mobility abroad, totally virtual Mobility may be considered eligible for CFU recognition even if done in Italy. Therefore credits from Mobility carried out virtually from Italy could be recognised on the student's

study plan if it is Type A - mandatory internship or Type B - voluntary internship with supernumerary credit recognition, but no funding will be awarded.

If necessary, students can have a break between virtual Mobility and in-person Mobility abroad as long as the minimum duration of in-person Mobility abroad is respected, and everything is completed by **31/07/2028.**

ART. 1.6 – TYPES OF INTERNSHIPS

Two types of Mobility are covered in this Call**:**

A. MANDATORY TRAINEESHIP:

1. Internship worth university credits (CFU) necessary for graduating;
2. PhD or specialisation school internship.

B. VOLUNTARY TRAINEESHIP:

1. Completed before graduating and for recognition of extra credits/supernumerary credits or not recognised;
2. Completed before graduating with no recognition of credits;
3. Completed within 12 months of graduating (graduate/postgraduate/PhD students)

The type of Mobility (Type A or B) that students state in their application form is binding and must correspond to the type they will actually carry out and have recorded at the end of their Mobility, unless there are serious and justifiable reasons, beyond the candidate's control.

ART. 1.7 – RECOGNISING THE EXPERIENCE

Erasmus+ for Traineeship is an educational traineeship experience and, as such, is governed by the Learning Agreement for Traineeship and the student's Department of Management "Valter Cantino"(see p.2- Traineeship Mobility) and Economic-Social and Mathematical-Statistics Sciences Degree programme International Mobility coordinator who must approve its contents before the student leaves. This must be in accordance with the University guidelines for recognising study activities abroad.

A. Mandatory Traineeship

Mandatory traineeship activities are worth credits (CFU), so applicants must check the availability of credits for mandatory traineeships or credits of their choice in their career plan, before applying and in line with their course regulations.

The Erasmus+ Traineeship Mobility for mandatory traineeships will be recorded as international Mobility in the Diploma Supplement.

PhD students are responsible for checking the evaluation/recognition methods for a Mobility experience based on their PhD programme provisions.

B. Voluntary Traineeship

This can be:

- recognised with extra/supernumerary CFUs
- with no recognition of credits;
- completed as a recent graduate.

The Erasmus+ Traineeship Mobility for voluntary traineeships can be recorded as international Mobility in the Diploma Supplement if the student completed their Mobility before graduating. If, however, the student's Mobility is completed **after** they graduates, it cannot be recorded in the Diploma Supplement as it was done outside the student's career path.

In order to get the most from their Erasmus+ Traineeship mobility and when doing an extracurricular internship **before** graduating, participants should apply for **extra university credits** (CFU), following degree programme procedures.

ART. 2 – FUNDING

Mobility is funded by the Erasmus+ National Agency INDIRE, the MUR - Ministry of University and Research and/or the University of Turin.

It consists of the following:

A. **FUNDING A – EU MONTHLY GRANT** paid to all students selected for Erasmus Traineeship Mobility Call 2026, based on the COUNTRY OF DESTINATION and corresponding to:

FUNDING A: Erasmus+ for Traineeship EU Monthly Grant Amounts	
Destination countries: PROGRAMME COUNTRIES	**Monthly sum FUNDING A**

GROUP 1 (HIGH cost of living): Austria, Belgium, Denmark, Finland, France, Germany, Iceland, Ireland, Liechtenstein, Luxembourg, the Netherlands, Norway, Sweden. **N.B. Including Partner Countries:** United Kingdom, Switzerland, Faroe Islands	**€ 550.00**
GROUP 2 and GROUP 3 (AVERAGE and LOW cost of living): Bulgaria, Croatia, Cyprus, Czech Republic, Estonia, Greece, Hungary, Latvia, Lithuania, Malta, North Macedonia, Poland, Portugal, Romania, Serbia, Slovakia, Slovenia, Spain, Turkey	**€ 500.00**
Destination countries: PARTNER COUNTRIES	**Monthly sum FUNDING A**
All Partner Countries (except United Kingdom, Switzerland, Faroe Islands which are in Group 1)	**€ 700.00**
IMPORTANT Mobility participants going to **Switzerland** will not receive funding for "A" internships if they also receive a Mobility Grant from the Swiss Government. The Host Universities/Institutions will therefore define Mobility grant payment methods and timing. If, however, the Swiss government does not pay Mobility grants for this Call, the Università degli Studi di Torino will provide monthly funding equal to the amount due for **Group 1 countries**.	

B. FUNDING B - EXTRA MONTHLY FUNDING FOR PARTICIPANTS IN DISADVANTAGED ECONOMIC SITUATIONS AND/OR WITH LESSER OPPORTUNITIES

The grant value is based on the student's economic situation or condition as specified below and will be paid to students in at least one of the following conditions:

a) ISEE under €50,000 euro based on the table below:

FUNDING B: Erasmus+ for Traineeship additional monthly funding	
ISEE VALUE €*-PIL pro capite PPA*	**Monthly funding "B"**
ISEE-PIL under 13,000 euro or student with less opportunities	**€450**
ISEE-PIL between 13,000.01 and 21,000 euro	**€400**
ISEE-PIL between 21,000.01 and 26,000 euro	**€350**
ISEE-PIL between 26,000.01 and 30,000 euro	**€300**
ISEE-PIL between 30,000.01 and 40,000 euro	**€200**
ISEE-PIL between 40,000.01 and 50,000 euro	**€150**

ISEE-PIL over 50,000 euro	**€0**

b) disability of 50% or more;
c) refugee status;
d) subsidiary protection status;
e) displaced person status;
f) care leaver status (Article 1, paragraph 250, Law No. 205 of 2017);
g) children of disabled claimants, war orphans, the civilian blind, amputees and invalids of war, work and service, and their children;

N.B. For the purposes of this Call:

- **students meeting conditions from points b-g** are considered to have *fewer opportunities* and so in the same manner as students with an ISEE value of less than or equal to €13,000. Consequently they will receive a grant of €450 per month and are eligible for any further grants due to those with an ISEE value of less than or equal to €13,000.
- Students who are **not** in categories b-g are assessed according to their ISEE and/or ISEE Equivalent or GDP per capita PPA. See Fees and Contributions Regulations for Academic Year 2026-27 - Annex A for GDP per capita PPA value data held by the university 2026/2027 based on **Fee regulations a.y. 2026-27**.
- **Students who are not required to pay fees** (see **Fee regulations a.y. 2026-27** Article 3.3 or 15) **and/or recent graduates** not in the above-mentioned categories can access extra funding B. They must apply for the ISEE/equivalent ISEE valid for subsidized services for the right to university education a.y. **2026**. Alternatively they should apply to use the PPA per capita GDP value, as per Fees and Contributions Regulations 2026-27 deadlines and procedures. The ISEE/equivalent ISEE must be sent by email to: internationalexchange@unito.it before **26/02/2027**.

A. "SPECIAL NEEDS" GRANTS

Additional EU funding is available based on **real costs** for Mobility students with **disabilities** and/or **certified special needs.** Applicants must make a specific request for this funding based on methods and timing defined by Erasmus+ National Agency INDIRE.
Students with a disability certificate can consult the University portal here: www.unito.it - International - Studying and working abroad - Erasmus+ - Erasmus+ for people with disabilities/special needs and contact the International Mobility Offices (internationalexchange@unito.it) for more details.

C. TRAVEL GRANTS

Two types of **TRAVEL GRANT** funding are available under the Erasmus+ 2021/2027 programme to support students' Erasmus+ Mobility travel expenses

The Travel grant:

- is a ***one-off*** amount paid for a return trip;;

- varies based on:
  - EU level recognised mileage bands;
  - Type of journey **("*standard*" or "*green*").**

NB Only **one** type of travel grant may be accessed which cannot be combined with another.

1.1 - "Standard" Travel Grant

For those using **standard means of transport** (ie flights, etc.) to reach their Erasmus destination, based on the following table:

1.2 - "Green" Travel Grant

The Erasmus+ 2021/2027 programme Action 1 aims to make international travel more ***sustainable*** so it offers incentives to those who use **environmentally friendly transport**, ie using low level CO_2 emission transport (train, car sharing, bus).
Students must keep proof of their expenses as evidence of their so-called "green" journey in order to access the ***"Green" Travel Grant.*** The International Mobility Offices will require supporting documents at the end of Mobility.

The ***"Green" Travel Grant*** is made up of:

- **One-off travel contribution** depending on the mileage band calculated with the Erasmus+ Distance Calculator, as per the table below;
- **An allowance** corresponding to the daily amount related to the monthly grant (i.e. Funding "A"/30days + possible Funding "B"/30days= daily allowance due). This amount will be paid for each day the student travels "*green*" (both outward and return) needed to reach the destination and for a maximum of six days.

In order to be eligible for the green travel grant, the University of Turin will be considered the point where the student's journey begins or even their place of residence if they are able to produce relevant documentation.

Mileage band	Standard Travel Grant Value	Green Travel Grant Value
Between 10 and 99 KM	€28	€56
Between 100 and 499 KM	€211	€285
Between 500 and 1,999 KM	€309	€417

Between 2,000 and 2,999 KM	€395	€535
Between 3,000 and 3,999 KM	€580	€785
Between 4,000 and 7,999 KM	€1,188	
8,000 KM or more	€1,735	

Should there not be sufficient funds:

- Country Funding "A" grant values could decrease proportionally;
- priority will be given to students with a lower ISEE in the supplementary funding for students in economically disadvantaged situations and/or with fewer opportunities (B) category, until the available budget is exhausted.

ART. 3 - PAYMENT METHODS AND TIMING

Funding is paid into the participant's Italian or European bank account in their name provided they have signed the Mobility agreement which is regulated as follows:

FIRST PAYMENT consisting of:

- **100% of Funding "A" - monthly grant, by destination country;**
- **100% of Funding "B" – extra monthly funding for participants in disadvantaged economic situations and/or with fewer opportunities, if applicable;**
- **100% of Funding "D" - Type 1.1 "Standard Travel Grant", if applicable.**

The first payment will be based on the date which the international Mobility agreement is received, having already been completed and signed by the participant. It will be paid around the 25th day of the month if the International Mobility Office receives the agreement before the first working day of the same month. If it is received after the 2nd working day, payment will take place after the 25th day of the following month.
This does not apply to the months of **August, December and January** when payments are made the following month. **Specifically, for mobilities commencing in January 2027, payments will take place from February 2027, in accordance with the timelines indicated above.**

If the student travelled ***"green"*** to reach their Erasmus destination, their Mobility has ended and the Erasmus Traineeship administrative procedure has closed, their supporting document eligibility must be checked in order to certify the actual "green" trip. The amount, if any, relating to the difference between the Standard Travel Grant already paid and the amount due thanks to the Green Travel Grant will be paid.

Grants received are subject to <u>TOTAL OR PARTIAL RETURN</u>
The **entire grant must be refunded** (Funding A+ Funding B, where required) if:

- ✓ students refuse Mobility;
- ✓ student fail to submit their Learning Agreement for Traineeship - "After Mobility" certifying actual period of Mobility;
- ✓ Mobility abroad is less than the mandatory minimum period of 60 days, unless *force majeure* is recognised by INDIRE, the National Agency Erasmus Plus applies.

Mandatory traineeship (Mobility A) **students will be obliged to return all of Funding B** if their university credits are not recognised within 90 days of the end of their Mobility for reasons which they are completely responsible.

Students will have to partially return funding should they spend less time abroad than scheduled in the Agreement. This refund is an amount proportional to both Funding A and Funding B, if applicable and corresponding to the number of days of Mobility not taken.

No grant will be **awarded for the online part of blended or entirely online Mobility**. If the participant spends part of their Mobility abroad (blended), they **could however receive funding for that time**.

The mobility grant subject to this Call is:

● **COMPATIBLE** with other scholarships and/or grants awarded by other funding bodies and/or scholarship providers. The beneficiary is, however, required to verify with the latter the compatibility of the Erasmus+ grant with any other contributions requested/received. The International Mobility Office does not hold this information, and reference should therefore be made to the relevant bodies;
● **INCOMPATIBLE** with additional EU funds awarded for the same purpose, namely in support of the international mobility period.

ART. 4 - APPLICATIONS AND SELECTION PROCESS

Candidates can only apply **once** to one country/host institution in this Call.

Students must apply via a **Google Form** and/or School of Management website.

Candidates must indicate in their application form:

- their Department and degree course
- the type of Mobility they intend doing, whether mandatory internship (Type A) or voluntary internship (Type B)
- whether Mobility will be in a Programme or Partner Country
- the country where they will do their internship

- the working language

Candidates must upload the requested documents in their application (see table later).
NB: including the letter of intent in the application is recommended, but not mandatory. However, candidates who do not include the letter of intent in their application will have to send it to the Management and Economics Campus International Services Office (international.sme@unito.it), if they win a place in the eligible candidate list. They must make sure it has been correctly completed and signed by the hosting organisation and **delivered at least two weeks before Mobility starts or before 1st September 2027 at the latest**.

Only applications answering the detailed criteria in art **1.3** will be admissible based on the candidate's university track record up to **06/11/2026**.

The Commission will consider the weighted average of grades already registered for candidates who have completed an international Mobility University programme including Erasmus+ for Studies, Erasmus+ Traineeship, Double Degree, in academic year 2025/2026 and whose study activities abroad were not recognised when this Call was published their weighted average on **06/11/2026** will be considered or if they are enrolled in a first year Master or PhD their bachelor or master mark will be considered.

The School of Management and Economics appointed Commission will assess candidates based on their applications and documents uploaded.

The Commission will have a maximum of **100 points** to assign, as per:

- **60 points** based on weighted average or bachelor/master mark:

UG/PG STUDENTS		**First year Master or PhD STUDENTS**	
WEIGHTED AVERAGE (no rounding up) between	**POINTS**	**DEGREE MARK**	**POINTS**
18-18.9	36	66	36
19-19.9	38	69	38
20-20.9	40	73	40
21-21.9	42	77	42
22-22.9	44	80	44
23-23.9	46	84	46
24-24.9	48	88	48
25-25.9	50	91	50
26-26.9	52	95	52

27-27.9	54	99	54
28-28.9	56	102	56
29-29.9	58	106	58
30	60	110	60

- **40 points** for progress made with host institution, training project, CV and language skills, based on documentation included in application:

1	Recommended, but not obligatory	**letter of intent** (Annex 1 - Documents) [1] or a declaration of acceptance signed by the host organization (corresponding to characteristics in Article 6) certifying its willingness to accept the participant. **N.B.** The letter of intent must be signed digitally or scanned (no Word font) and uploaded as a PDF. Should there be some doubt as to the documents' authenticity, the Commission can ask for support documentation to be sent. **Important:** candidates who do not include the letter of intent in their application will have to send it to the Management and Economics Campus International Services Office (international.sme@unito.it), if they win a place in the eligible candidate list. They must make sure it has been correctly completed and signed by the hosting organisation and **delivered**	**5 POINTS**

		at least <u>two weeks before Mobility starts</u> or before 1st <u>September 2027 at the latest</u>.	
2	Recommended, but not obligatory	**Project work** in line with student's degree course and approved by host institution	**MAX 5 POINTS**
3	OBLIGATORY	**CV** in English	**MAX 15 POINTS**
4	Recommended, but not obligatory	**Language skills** for host country's language or language used during internship are minimum B1 (CEFR). Accepted proficiency tests are: a) Proof of having passed language test at UniTo (upload self-certification of tests passed, downloadable from MyUnito) or other university, or b) international language certificate recognised by the School (eg FIRST, TOELF, DELF/DALF…), or c) CLA language test (QCER, Passport for Europe, …), SAC language test (interview in language being tested) or other Language Centre, or **d)** other documents for proving language skills, eg: double high school diploma, Esabac, Transcript of Records for study/stay abroad, copy of OLS for those who completed Erasmus mobility (https://academy.europa.eu/local/euacademy/pages/course/community-overview.php?title=learn-a-new-language), self-certification downloadable from MyUnito of enrollment in a course taught in English; native speakers may attach a self-certification attesting to their knowledge and level of the language required by the institution, etc. **NB: Campus SAA** **MICA: if candidates do not have** a certificate proving adequate knowledge of English/French/Spanish/German, they should have an interview at SAC **<u>before</u> submitting their application.** **B&M and BA:** if candidates do not have a certificate proving adequate knowledge of French/Spanish/German, they can have an interview at SAC <u>before</u> submitting their application.	**MAX 15 POINTS:** **under B1: 0 (zero) points** **B1: 5 points** **B2: 10 points** **C1+: 15 points**

The committee reserves the right to **interview** candidates in person, in Italian or in the language the candidate will use at work, to assess their personal skills regarding the above.

Should students be awarded the same overall score, priority will be given to the candidate with the highest number of years enrolled at UniTo (excluding those who skipped a year) and, secondly, to the youngest candidate.

Candidates will automatically receive confirmation of having successfully filled in the form. They will receive this mail at their university email address which they indicated in their application. Applications from other university email address, will NOT be taken into consideration.

The deadline for submitting applications is **10/11/2026 at 1.00pm (13.00)**.

Link to application form

ART. 5 – SELECTION RESULTS

There will be three eligible candidate lists:

1. Department of Management - campus SME
2. Department of Management - campus SAA
3. Department of Economic-Social and Mathematical-Statistical Sciences

The eligible candidate list(s) will be published on School of Management and Economics and individual SAA Campus MICA, B&M, BA websites **starting from 23/11/2026**. Candidates should consult the website regularly for updates as individual emails will not be sent.

ART. 5.1 – ACCEPTANCE, REFUSAL AND CLEARANCE

Successful candidates must accept or refuse their Mobility grant within **five calendar days from the day following the publication of the eligible candidate list**, by sending an e-mail entitled "Acceptance of Erasmus+ Traineeship 2026 Call grant" to Management and Economics Campus International Services Office: **international.sme@unito.it.** SAA Campus students **(MICA, B&M, BA**) should send the same titled email to Interuniversity Relations Office: stage.saa@unito.it

As per Erasmus+ Traineeship 2026 Call Procedures, participants who have not submitted the required mobility start documentation by June 2027 must complete the so-called "Mobility monitoring Gform." This will be emailed to the student's university email address by the International Mobility Section, around July 2027. The Gform requires candidates to confirm their intention of leaving by indicating:

- Indicative Mobility period.
- Host institution

IMPORTANT!

In the following cases, the participant will be considered to have automatically withdrawn, losing all rights to the scholarship awarded:

- failure to sign the Erasmus+ Traineeship mobility acceptance form before the set deadlines;
- failure to send the letter of intent by **01/09/2027**, via email to the Internationalization Services Office of the Management and Economics Campus. (international.sme@unito.it);
- failure to fill in the "*Mobility monitoring Gform*", before **01/09/2027**.

Should candidates refuse their Mobility grant, **the eligible candidate list(s) will consequently be adjusted** in accordance to the Mobility to Programme Countries and Partner Countries constraints (see Art. 1).

Clearing will follow the following schedule:

- first clearing: following withdrawals and non-acceptances after the eligible candidate list is published.
- second clearing: will take place once the so-called "Mobility Monitoring Gform," window closes, probably in October 2027.

Further rankings may be published following more withdrawals after the first ranking.

NB: Candidates who are successful in clearing must complete the Erasmus+ for Traineeship Mobility administrative procedures before the deadline which will be provided. If they do not, they will automatically be excluded.

Candidates who were not originally eligible for a grant might have access to funding should it become available, although this is always based on the eligible candidate list.

Successful candidates must complete the Erasmus+ for Traineeship Mobility administrative procedures before leaving for their destination, see https://www.unito.it/internazionalita/studiare-e-lavorare-allestero/erasmus)

Should problems arise with the organization and the grant winner is no longer able to do their internship there (through no fault of theirs) they can change organization. They must stay in COUNTRY GROUP 1,2,3 PROGRAMME OR PARTNER THAT WAS WON and subject to the assigned teacher's approval before signing the LA for Traineeship.

ART. 6 - INSURANCE

Exchange students retain their University provided civil liability and accident insurance coverage while doing their internship abroad.

When applying, the applicant declares:

- they have checked the Ministry of Foreign Affairs and International Cooperation website (www.viaggiaresicuri.it) for information regarding safety and health at the student's Mobility destination abroad;
- they have checked the UniTo website - Insurance (www.unito.it/universita-e-lavoro/tutela-e-assistenza/assicurazioni) for information concerning UniTo insurance policies for third party liability and accident coverage during traineeships abroad;
- they are aware that UniTo policies (third party liability and accidents) guarantee coverage for the insured person(s) within policy limits and only during Mobility activities within the time and logistic limits defined in their training project;
- they will not hold UniTo, their Department and offices responsible for any liability should they suffer damage outside the time and logistics limits, and activities not directly linked to their Mobility.

Consequently, winners of this Call are advised to consider taking out a suitable insurance policy to cover their time abroad (including beyond Mobility activities) and expenses for medical and hospital care.

The National Health Service usually provides basic health insurance coverage through the European Health Insurance Card (EHIC) for Mobility students going to EU Member States, Iceland, Liechtenstein, Norway and Switzerland. However, European Health Insurance Card coverage may not be sufficient, especially if the student has to come home or needs specific medical care. Private supplementary insurance is therefore recommended for those travelling to these countries. Non-EU winner(s) do not enjoy similar health cover outside Italy even if they have EHIC and so should also take out private health insurance.

Mobility students travelling to countries other than those mentioned are required to find out about the host country's health insurance requirements and take out adequate private insurance that meets official local requirements to cover specific medical care.

Grant winners also undertake to:

- check the conditions in the destination country, including emergency situations;
- carefully assess the risks associated with the period of mobility abroad in ongoing emergency situations and review security measures adopted by the destination country.

Please note that departures are always subject to the host organisation accepting.

ART. 7 – COMMUNICATION, CONTACTS AND CALENDAR

This Call and its annexes, the appointment of the Assessment Commission, selection results and any further communication will be published on the University's official notice board and the SME portal.

UNIVERSITÀ
DI TORINO

The reference contacts for this Call are:

1) Information about Erasmus+ Traineeship Mobility start/end funding procedures
International Mobility Office

email: internationalexchange@unito.it

2) Erasmus+ Traineeship Call information and support, applications and results:

Management and Economics Campus Internationalisation Services

e-mail: international.sme@unito.it and SAA Campus: stage.saa@unito.it

3) Support Learning Agreement for Traineeship:

- Department of Management: Prof. Melchior Gromis di Trana;

- SAA Campus: Ms Cristina Ragionieri

-Department of Economic-Social and Mathematics-Statistical Sciences (ESOMAS): Responsabile Didattico per la Mobilità Internazionale del corso di studio

Torino, 30/09/2026

Director
Prof. Davide Vannoni
(digitally signed as per D.Lgs. n. 82/2005 and s.m.i.)

UNIVERSITÀ DI TORINO

PRIVACY STATEMENT PURSUANT TO ARTICLES 13 AND 14 OF THE GENERAL DATA PROTECTION REGULATION

(EU REGULATION 679/2016 AND COUNCIL REGULATION OF 27 APRIL 2016)

The University of Turin would like to state that Erasmus+ for Traineeship Mobility candidates' personal data acquired upon application or any other method of collection will be processed in the course of its teaching and research activities. This is in compliance with general principles of lawfulness, correctness, transparency, limitation of scope and retention, data minimisation, accuracy, integrity, confidentiality and accountability according to the personal data protection code and University regulations implementing the code and personal and judicial data. (See www.unito.it, "Statute and Regulations", "Regulations: procedures").
As part of the principle of transparency, the following information is available to make students aware of data processing characteristics and methods and pursuant to Art. 13 of EU Regulation 2016/679 (hereinafter referred to as GDPR):

(a) Data Controller and contact details
The Data Controller is the University of Turin, in the person of its *pro-tempore* legal representative (*Magnifico Rettore*) with registered offices in Via Verdi 8 - 10124 Turin (contact details: pec address: ateneo@pec.unito.it - email address: rettore@unito.it: telephone 011 6706111).

b) Data Protection Officer (DPO) contact details
The University of Turin Data Protection Officer (DPO) can be contacted here: rpd@unito.it.

(c) Purpose of processing and legal basis
Processing a data subject's personal data is done in the public interest or as part of an authority's obligations under Article 6(1)(e) EU Regulation 2016/679 for the following purposes:

1) managing student career paths (from enrolment to graduation) including sending relative communication and storing and archiving all documents concerning the Erasmus experience;
2) managing internships;
3) statistical surveys and both aggregate and anonymous historical and practical research;
4) consultancy and support to students in need;
5) managing support for students with disabilities or specific learning disabilities;
6) University communications for administrative, educational and research purposes (eg, announcing seminars, events and conferences);
7) providing benefits, grants and study awards and other services related to the right to university study.

Following on from 7) and in accordance with GDPR Article 14, the University applies discounts on student fees and so acquires student ISEE values, household member numbers and any information

students provide in their DSU (right to university study) application. This is only if it is relevant for this purpose, and will be taken directly from the INPS database as per D.P.C.M. 5 December 2013, No.159. This data will be published in the "Transparent Administration" section and University portal when the eligible candidate list is published and in accordance with Transparency D.Lgs 33 dated 2013 consolidated text.
For the above-mentioned processing purposes and in specific situations, special categories of personal data such as that relating to criminal convictions and offences or related security measures may be collected and processed pursuant to Article 10 of the GDPR.

d) Types of data processed
The Controller collects and processes personal data for the above-mentioned purposes, including:

- personal data;
- contact details;
- ISEE/ISEE equivalent value/GDP per capita PPP data
- academic career data

The Controller collects and processes personal data of a particular category as per Article 9 EU Regulation No. 2016/679 for the above-mentioned purposes, ie health-related data regarding support for special needs Mobility.

e) Providing data
Students must provide the required data as part of the assessment process for applying to the Erasmus+ for Traineeship Mobility Call. Students who don't provide such data will not be admitted to the Mobility selection and cannot complete the necessary procedure.

f) Processing methods
Processing personal data is done both manually and digitally guaranteeing the security and confidentiality of such data.
In order to achieve this, trained University of Turin technicians are authorised to process the data under the Controller's responsibility.

g) External Data Processors
The data may also be communicated and processed externally by third party providers of certain services necessary for processing, who act on behalf of the Data Controller for the sole purpose of the requested service and who are duly appointed "Data Processors" as per Article 28 of EU Regulation 2016/679.

h) Categories of recipients of personal data
Personal data will be shared with the following categories, in accordance with current regulations:

1) Ministry of University and Research – MUR;
2) INDIRE, National Erasmus+ Agency;
3) European Commission International Mobility programmes;
4) National registry of students and graduates;

UNIVERSITÀ
DI TORINO

5) Ministry of Foreign Affairs, Embassies, Prefectures, Police forces for recognising special status;
6) Public Prosecutor's Office, Bar of the State for litigation and disciplinary proceedings;
7) Certifying centres, when checking replacement declarations as per D.P.R. n.445/200;
8) Other Italian and foreign universities, for transfers to and from such universities;
9) Higher education Partner institutions in student Mobility programmes;
10) Public and private entities managing research grants and/or scholarships or promoting studies and research, university development projects;
11) Piedmont's Right to University Study Regional Body which manages right to study services (scholarships, residences, canteens);
12) Intesa Sanpaolo – bank who acts as University cashier, collects university fees and contributions and pays scholarships;
13) Interuniversity Consortium for Automatic Calculation - CINECA, manages competition procedures ie awards and scholarships, manages and maintains student career path apps;
14) Other private external organisations supporting the management of competition tests and exams. See previous point;
15) Alma Laurea Interuniversity Consortium, for surveys on graduate profiles and employment status;
16) Insurance bodies for accident, civil liability policies;
17) Public or private external organisations for employment, cultural, recreational and sporting purposes;
18) Health facilities providing access to healthcare and hospitals.

Data processed for the purposes set out above will be shared with or accessible to teaching staff, employees or collaborators assigned to the University's relevant offices. As data protection contact persons and/or system administrators and/or authorised processors, they will be specifically trained by the Data Controller.

i) Transferring data to a third country

The University appoints third party suppliers known as External Managers for some of the above-mentioned internal purposes, for example, Google for Education which is a recognised guarantee and whose services include transferring personal data to a non-European country via Google's "cloud" solutions. See the University website's Privacy Section on Google's Privacy and Security policies.

j) Data retention

Students' personal University data (eg, personal data, qualifications, intermediate and final test results, eligible candidate lists, reports, etc.) will be kept for unlimited periods in order to comply with requests for certificates and checks, in compliance with current legislation archiving obligations.
The University will keep students' contact details (telephone, personal email) for the period necessary to achieve the purposes they were collected for and, after which, they will no longer use them.

k) Data rights

Where applicable, data subjects (those whose data has been collected) can claim their personal data rights as per Articles 15-21 of EU Regulation 2016/679, against the University of Turin by sending a

specific request with the subject: "*privacy rights*" to Prof. Davide Vannoni, Director of the School of Management and Economics at the following address: direzione.sme@unito.it

l) Complaints
Data subjects have the right to lodge a complaint with the supervisory authority and can appeal to the Data Protection Authority (website: www.garanteprivacy.it).

m**) Profiling**
The Data Controller does not use automated processes for profiling.